



MULTI ACADEMY TRUST

*PROVIDER ACCESS
POLICY*

Policy reviewed and ratified:	July 2019
Policy review date:	30 September 2021

Provider Access Policy

Introduction

This policy statement sets out our arrangements for managing the access of providers to students at Astor College for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Mrs Clare Blackman Assistant Headteacher

Telephone: 01304 201151 Email: clare.blackman@astor.dfamat.com

Opportunities for access

A number of events, integrated into the college careers programme, will offer providers an opportunity to supply appropriate information for students and their parents. The college offers a number of opportunities for students and their parents to find out about the world of work, careers, education and training beyond St. Paul's.

	Autumn Term	Spring Term	Summer Term
Year 8	Life skills – assembly and tutor group opportunities	Life skills – assembly and tutor group opportunities Meet an employer session with the	Life skills – assembly and tutor group opportunities

	Workout sessions –with providers and employers. Engineering week – trip to local company	schools business partner; Holiday Extras	
Year 9	Life skills – assembly and tutor group opportunities 'Networking' event with providers and employers Access to Unifrog	Life skills – assembly and tutor group opportunities Option Evening Event Meet an employer session with the schools business partner; Holiday Extras	Life skills – assembly and tutor group opportunities Journey to work programme.
Year 10	Life Skills – work experience preparation sessions Access to Unifrog Attend Progression Fair	Life skills – assembly and tutor group opportunities Meet an employer session with the schools business partner; Holiday Extras	Life skills – assembly and tutor group opportunities Careers interviews STEPS into work day Work Related Learning Day
Year 11	Life Skills – assembly on opportunities at 16 Post 16 evening Careers interviews (individual) Access to Unifrog Attend Progression Fair Assembly with Apprenticeship Advisor	Life skills – assembly and tutor group opportunities Careers interview (individual) Meet an employer session with the schools business partner; Holiday Extras	Life skills – assembly and tutor group opportunities Post 16 Induction & taster sessions Enterprise activities
Year 12	Life skills – assembly and tutor group opportunities Access to careers interviews if needed Access to Unifrog and UCAS Post 16 workout Local trips and STEM / Work related visits	Life skills – assembly and tutor group opportunities Apprentice Roadshow (evening) Access to careers interviews if needed	Life skills – assembly and tutor group opportunities Apprentice event providers Attending Higher Education Fair Access to careers interviews if needed
Year 13	Life skills – assembly and tutor group opportunities Access to careers	Life skills – assembly and tutor group opportunities Access to careers interviews if needed	

	Post 16 workout interviews if needed Power station trip	Apprenticeship roadshow (evening)	
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The college policy on safeguarding, which can be found on our website, sets out the college's approach to allowing providers into school as visitors to talk to our students.

Premises and facilities

The college will endeavour to make accommodation and resources available for discussions between the provider and students, as appropriate to the activity and timing. This will all be discussed and agreed in advance of the visit with the Principal. All presentations must be approved by the senior staff to ensure consistency and impartiality as set out in our policy for careers.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the reception, which will then be passed to the sixth form team for display in the sixth form centre and also tutor rooms where appropriate. These resources will be available to sixth form students at lunch and break times. If the material is for the younger years copies will be provided to the Head of Year for distribution amongst the year team.